

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, November 12, 2020

I. Call to Order

David

Meeting was called to order at 7:04 p.m. In attendance: David Casper, Rob Anderson, Vincent Mackewicz, and a few members of the community; all joined via Zoom.

II. Review and Adopt Minutes

Board

David made a motion to approve the October minutes without changes. Rob seconded; motion approved.

III. Public Comment

Board

John Kuntzman spoke with the Asst. Deputy for SCCFD regarding the “as yet to be connected” fire hydrants on OSCH. The Asst. Deputy did not know the status and neither did the crew at E84 in Redwood Estates. He then contacted San Jose Water and spoke with a not so helpful woman who said she’ll get someone to respond. _____ heard a while back that SJW would hook up the hydrants when finished all work on OSCH, which has not been completed yet. We will see... The latest information that was shared to another resident was....

Discussion about the recent mail thefts in several areas of the Park. Some suggestions were made such as: 1) Get members of each mailbox group together and discuss what to do as each site is different. 2) If you have a mailbox that allows a pad lock to be used, Lia, our local mail carrier, is willing to lock the pad lock when mail has been put into the box. The downfall is that if the resident does not empty mail every day and unlock the pad lock, the mailbox will remain locked and therefore mail cannot be delivered. This would be difficult for the mail carrier. 3) Get a locking mailbox – those tend to be larger so that’s why each group needs to discuss the solution to make sure there is room for everyone, if that is the case. 4) Amazon sells mailboxes and pad locks.

The following is USPS website information on how to report mail theft/vandalism and how to prevent it. You may report an incident of **Vandalism*** to the U.S. Postal Inspection Service by submitting a [vandalism complaint online](https://ehome.uspis.gov/mailtheft/vandalize.aspx) or by phone at **1-877-876-2455**. The website is: <https://ehome.uspis.gov/mailtheft/vandalize.aspx>. You may also visit the U.S. Postal Inspection Service website for [additional tips to protect your mail](https://www.uspis.gov/tips-prevention/mail-theft/). That website is at: <https://www.uspis.gov/tips-prevention/mail-theft/>.

Another mail issue was brought up that Lia’s substitute has been seen literally “throwing” boxes into residents’ driveways and is often very late delivering the mail. We are lucky to have Lia!!! Tell her how much you appreciate her.

A recommendation was made to add an “Action” notation when an action item is determined during a discussion at the monthly Board meetings to make it easier for the Board members and the community to keep track of and update the status of certain projects.

IV. Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for October were: \$2,000 to FireSafe Council for annual donation; \$1,600 to Chris Sands Construction for Los Gatos back-up system repair; and \$1,418 to PG&E for electricity. There are currently 4 delinquent accounts greater than 90 days past due; total amount due is \$13,387. Of these accounts, 2 have water shut off; 2 are on a payment plan; and one has a lien.

b) Opening accounts at Wells Fargo

David / Lisa

David and Lisa will schedule a date to visit Wells Fargo to set up accounts. David will need the minutes to prove who is authorized to be a signer on the account. Notes from the October minutes are as follows: “David made a motion to appoint Brad as new Treasurer. Rob seconded; motion passed. David made a motion to open checking and savings accounts at Wells Fargo and will give the Treasurer, Brad Hartzell; Vice President, Vincent Mackewicz; and President, David Casper, signing authority. Rob seconded; motion passed.” **ACTION:** David to set up Wells Fargo accounts.

V. Fire Safety

a) Firewise program update

Jody

Firewise Chemeketa is finalizing a budget for the Area of Refuge. The FireSafe Council is still in the planning process of the SJW project to create a shaded fuel break between their property and Chemeketa Park. FireSafe will need to get right of entry forms from residents in Chemeketa Park, who's property touches the SJW line. The OSCH roadside edge clearing project kicks off on Nov 16. This project will begin at Lexington School to go to Summit Road over next few weeks.

VI. Water Report

a) Water Operations Report

Miles

Total treated water production for October (31 days) was 1,014,791 gallons. The average daily usage per hookup is 218 gallons. The average raw water turbidity for water entering the plant was 2.95 NTU and the average finished water turbidity was 0.035 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month was 0 inches. Average filter flow rates: 25 gpm; chlorine usage: 27 gals; alum usage: 50 lbs. Total gallons of purchased water from Montevina Pipeline was 112,552.

As was mentioned last month, Moody Gulch available water has diminished considerably over the past few months. At this time the gulch can only supply about 25 gpm where in past years we could pull 40 gpm throughout the summer. The Montevina Pipeline was activated as needed during the month (roughly two days). **RESIDENTS:** Please check for any leaks around your house. It would be helpful if each resident could shut off all water inside the home and then check to see if your meter moves. If you do not have a meter or know where your meter is, please send an email to the Board via the website. This would give our Water Master information to identify any leaks in the system.

b) Los Gatos Creek backup system status

Miles

The transfer pump is working and all the pipes and lines up to the treatment plant are working. Suggest we follow the lines and replace/repair what we need to. Brad and Miles can put a plan together to get water up the hill; then it's a matter of repairing or replacing the water tank. **ACTION:** Miles/Brad to make a list of what needs to be repaired/replaced and how much will it cost.

c) Short well project planning

Vincent

Aaron Bierman from Hydro Geologic is able to start the process of project management, planning, and design for the short well area as soon as we sign the contract. The proposal will use the same scope of work as the deep well. The quote for this contract is \$28,263. Aaron can offer assistance finding a driller for an extra cost. A site assessment will be done to select the best area for the well. There was discussion about whether it was necessary to test the deep well – Aaron says it is not recommended, it's probably the same. Next steps: Get estimated cost for the drilling. Cypress Water Services needs to be included in this project to make sure all equipment is included to run the well, etc. Miles may also help in coordination with the state for approval. The proposal looks acceptable; perhaps adding a line item to help with the bidding process. David made a motion to authorize Vincent to sign the Hydro Geologic short well proposal contract on behalf of the Board. Rob seconded; motion passed.

d) Watershed sanitary survey

Vincent

Survey was conducted by Balance Hydrologics on Wednesday 9/23/20. Currently waiting for next steps/survey results.

VII. Roads

a) Roads update

Board

Rich sealed some cracks in the roads in preparation for "winterizing" the park. The Board will put together a "to do" list for the maintenance team. It was recommended this list be posted on the Wiki pages for future reference. **ACTION:** David/Lisa contact Jose with the winter "to do" list.

VIII. Playground / Clubhouse / Community

a) Repairing stairs to Apache Trail

Vincent

Vincent will ask Martin for any references he may be able to share to get our stairs project back on track. **ACTION:** Vincent

IX. Adjourn

David

Meeting adjourned at 8:30 p.m.

The next Board of Directors Meeting is scheduled for Thursday, December 12th at 7:00 p.m. at the Chemeketa Park Clubhouse, unless Santa Clara County is still in a Shelter-in-Place order. In that case, the meeting will take place virtually with information to be shared at that time. All members are welcome and encouraged to attend.