

# Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

---

Water issues? Call Miles Farmer at (831) 920-6796  
Questions? Call Lisa Ridenour at (408) 792-7762  
Contact the Board – <http://chemeketapark.org/contact>

---

## Board of Directors Meeting, August 8, 2019

### I. Call to Order

David

Meeting was called to order at 7:38 p.m. In attendance: David Casper, Vincent Mackewicz, Josh Rupert, Rob Anderson, Dana Hartzell, Richard Buxton, Lisa Ridenour, Miles Farmer, and several members of the community.

### II. Review and adopt minutes

David

Dana made a motion to approve the July minutes without changes. Vincent seconded; motion approved.

### III. Public Comment

Board

The Board of Directors knows how important it is to have participation from members of the community, and truly appreciates when residents become involved in spearheading or commenting on projects. In order to be efficient with the short time available at the meetings each month, the Board asks that the Public Comment section of the meeting be used to discuss issues and/or projects that are *not included* on the agenda. For comment or questions about projects that *are* on the agenda, the Board asks that those comments be brought up at the appropriate time. This allows updates on those topics to be communicated, and then comments and/or suggestions can be shared. The Board is following the same process that City Council and Planning Commission meetings follow, ensuring all views can be heard. If there is a specific topic that brings a packed house of residents to the meeting, the Board can make adjustments.

## Financial Report

### a) Expenditures, budget, past due accounts

Lisa

Major expenses for June were: \$25,500 to Corey and Sons as final payment on retaining wall project, \$6,250 to Cypress Water for weir gate, and \$650 for park maintenance. There are currently 9 delinquent accounts greater than 90 days past due; total amount due is \$16,412. Of these accounts, 4 have water shut off, 1 is on a 24-hour notice, 1 was issued a 30-day letter, 4 are on payment plans.

### b) Tax filing status

Lisa

David signed the papers from the State of California Tax Board to get our non-profit status back.

### c) Settlement offer for past due account

David / Lisa

There was an executive session meeting with a homeowner and their lawyer to discuss a large past due account. The Board is taking no action at this time.

### d) Financial agent for Firewise

Jody / Lisa

Jody shared the research she has done about securing a fiscal agent to receive grant monies that the Firewise group plans to apply for and then distribute for projects coming up. She looked into Firewise creating a 501(c)3, talked with the Loma Prieta Foundation, also talked with the Board's accountant, and the general consensus as well as what makes the most sense is working under the Water Board's non-profit status. The Board will check the insurance policy to see if it is covered for this. Dave made a motion that the Water Board will agree to be a fiscal agent for Firewise grants, assuming that our additional insurance liability is not more than a \$500 premium per annum. If it is more than \$500, we will re-consider again next month. Rob seconded; motion passed. The Firewise group will work independently for brush clearing grants and activities but will inform and work with the Board for projects that involve infrastructure and the like. Clear guidelines will be written up.

## IV. Water Report

### a) Water Operations Report

Miles

Total treated water production for July (31 days) was 1,012,061 gallons, with no additional water purchased from the Montevina Pipeline. The average daily usage per hookup is 218 gallons. The average raw water turbidity for water entering the plant was 1.08 NTU and the average finished water turbidity was 0.061 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month was 0 inches. Average filter flow rate – 30 gpm; chlorine usage – 38 gals; alum usage – 50 lbs.

Weir gate reconditioning is done. Still need to put in a rubber seal to stop leaks on the bottom of the gate. Miles will complete this action item.

**b) Status of main pump project**

**Miles**

Main pump installed and commissioned. There was discussion about funding money to clean up the piping on the outflow from the new pumps. The new pumps go from 4" to a pipe with a lot of bends down to 2". The goal is to replace up to where it turns into 3" pipe. Need more details on this in order to proceed. Miles will try to solve this puzzle.

**c) Short well project planning**

**Board**

With the water pump project complete, the next priority is the short well. The Board will begin coordinating tasks needed to prepare for construction of the short well. We will need a county permit for drilling the well and may need state approval for the new water intake. Also need to prepare engineering plans and ask for cost proposals from drilling companies. David will talk with Dan Markey and report back at the next meeting.

**d) Replace distribution system valves**

**David / Miles**

Will schedule to get the two valve covers on Cherokee exposed. Plan to install compound meter at Kiowa near Crow. Install new 2" gate valve where the Kiowa water line goes into Apache.

**e) Cross connection program status**

**David**

James Derbin is close to his final report on the cross-connection survey he did on our system. Derbin sent a proposed document as a recommended policy. David and Miles will review the draft proposal and work with James as he comes up with his final report.

**f) Watershed sanitary survey status**

**David**

Miles worked with Claire and the watershed sanitary survey project has now transferred to Vincent and David. Will follow-up next month to make sure they have all the information they need and get the survey started.

**V. Roads**

**a) Roads update**

**Board**

Josh is working on a potential grant from Cal OES and FEMA designed specifically for private, non-profit groups for hazardous mitigation programs. We may qualify for repair and rebuilding of the Apache bridge under FEMA's infrastructure retrofit program. It would be a huge and expensive undertaking, so Josh will look into this a little further to see if it is feasible. The grant would fund 75% of the retrofit and the community would need to fund 25%.

**VI. Playground / Clubhouse / Community**

**a) Community bulletin board**

**Board**

Will contact Lori to see if she can give us the information she has and move forward.

**b) Shade structure for picnic area**

**Dana**

This project is currently complete. There may be small additions such as flooring or lighting in the near future. If you have suggestions, let the Board know. This was made for everyone to enjoy!

**VII. Fire Safety**

**a) Fire safety project planning**

**Board**

The State Route 17 Shaded Fuel Break project is moving forward quickly. Representatives from the FireSafe Council should be contacting residents who have property touching Ogallala, Edwards, and OSCH (all county roads) for permission to access and clean unwanted brush away from their property. This is a huge advantage to making our community even more safe from wildfire, so please be sure to be timely with your response to FireSafe's requests. To stay in touch with this project go to [www.Firesafe17.com](http://www.Firesafe17.com).

**VIII. Adjourn**

**David**

Meeting adjourned at 9:48 p.m.

---

The next Board of Directors Meeting is scheduled for Thursday, September 12<sup>th</sup> at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.

### WHAT'S COMING UP AT CHEMEKETA PARK:

- **SAVE THE DATE! Saturday, October 19<sup>th</sup> will be our annual Oktoberfest!** Help plan this family fun event. Should we have a pumpkin carving contest? Want to have a band? What would you like to see? Please send your suggestions to the Board and let's start planning!
- **OSCH road closure update – Project Dates: June 24-September 30** – SJW pipe replacement project began June 24<sup>th</sup>. The next stage of the project has begun, which includes **road closures** from Ogallala Warpath (lower park entrance) to Edwards. Use the lower Ogallala exit **to go north** on OSCH and Hwy 17. Use the Edwards exit if you plan **to go south** on OSCS and Hwy 17. The crew has stated they have been “harassed” as they do their work. That is not who we are as a community. Please show respect and patience as this road work continues. It is an inconvenience, but not worth being rude and offensive. Stay safe.
- **Go to Firesafe17.com** – When on the website go to “Project Status” on the upper portion of the page and sign up to receive “Project Updates”. Check out all the details for the large-scale shaded fuel break project the State of California is funding for Hwy. 17, Old Santa Cruz Hwy, Ogallala Warpath, and Edwards. It starts the end of August in Redwood Estates.
- **New to the Park? Want to meet your neighbors?** – Come to Wine Wednesday at the Playground, held each Wednesday until the first week of September, starting at 5:30 p.m. BYOB, and it doesn't have to be wine....it's a venue to get neighbors together, visit, and meet new members of our great community. Great way to catch up on what's happening around the Park.