

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, August 9, 2018

I. Call to Order

David

Meeting was called to order at 7:40 p.m. In attendance: David Casper, Richard Buxton, Lori Morris, Vincent Mackewicz, and Miles Farmer. Also in attendance: three residents from the community.

II. Review and adopt minutes

Board

David made a motion to approve the July minutes without changes. Rich seconded, motion approved.

III. Public Comment

Board

Nothing to report

IV. Water Report

a) Water operations report

Miles

Total treated water production for July (31 days) was 1,039,750 gallons with an average daily production of 33,540 gallons. The average raw water turbidity for water entering the plant was 1.00 NTU and the average finished water turbidity was 0.040 NTU (.300 NTU is the maximum turbidity allowed by the state). There was no rain reported during the month and no water was purchased from Montevina Pipeline.

On July 31st, Miles met with a representative of the State Water Resources Control Board to conduct a sanitary survey of the water system. Miles thought that the review went pretty well, but he has a list of small repairs to perform. We should get an official letter in the next couple weeks with the results.

Miles reported that he contacted American Leak Detection to check the system for leaking distribution pipes. He's still waiting for a firm commitment from the vendor on when to begin.

b) Lead service line inventory status

Miles

Miles reported that a survey of the connections about 50% complete and he submitted this report to the state by the deadline. This satisfied the reporting requirements.

c) Status of main pump project

Dan / Miles

There have been some preliminary discussions on the next steps, but not much progress in the past month. In an email to the Board, Dan reported that he will have more to report at the next meeting.

V. Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for July were: \$5,830 to Cypress Water for the last payment on the treatment plant refurbishment project; and \$9,310 to Apex Insurance for the annual policy. There are currently six delinquent accounts greater than 90 days past due. The total amount due for these accounts is \$7,557.60. Of these accounts, four have water shut off and two are on a payment plan.

b) Status of tax returns

David / Lisa

No change in the status of the tax returns. The IRS is still processing the re-submitted returns and our CPA has been contacting them on a regular basis to get more information. Nothing yet.

VI. Roads

a) Road resurfacing project

Rich

We have a quote from Bond Pavement Solutions of \$21,870 for resealing the roads, but before we can schedule this work we need to get the repairs done. Rich is contacting multiple companies to get a quote for the repair work and will report back once he has some numbers. The problem is that this is their busy season and he hasn't been able to get many responses.

b) Lower Comanche retaining wall project

Vincent

Vincent met with on July 16th with an assessor from Cotton Shires to do a preliminary geotechnical assessment of the roadway. They recommend that we repair or replace the retaining wall soon, but that we seal the cracks in the roadway before the next winter.

c) Adding speed humps and/or stop signs

Rich

No further updates this month. Still planning to get three speed humps installed as part of the road repairs and to add a stop sign at Crow Trail & Ogallala.

VII. Playground / Clubhouse / Community

a) Message board for community info

Board

Plans for a message board at the playground are tabled until the Board discusses it with the playground planning groups.

b) Planning for Oktoberfest

Board

The Board will discuss possible dates for Oktoberfest this year. We need to find a weekend when the clubhouse is available and most Board members are free.

VIII. Fire Safety

a) Organizing PODs for emergency preparedness

Dana

An email message from Dana to the Board:

We currently have a group of 12 POD Leaders working together to help our community in time of need. The goal of this program is to be able to help each other in the case of an emergency such as evacuation due to wildfire or an earthquake. Current action item is to have each POD meet and discuss the needs of the small group as well as what assistance residents can offer the community (medical training, construction, etc.). Leaders will re-group and share information in early September and share successes with community at Oktoberfest. Next step for PODs is to make a map of evacuation routes, depending on circumstance – house fire, full evacuation, etc.

b) Fire hydrant maintenance

Board

The Board will put together a list of fire hydrants that could use bollards for protection. Will follow up again next meeting.

IX. Adjourn

David

Meeting adjourned at 9:36 p.m.

The next Board of Directors Meeting is scheduled for Thursday, September 13th at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.

Respectfully submitted,
David Casper, Board President