

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, December 14, 2017

I. Call to Order

David

Meeting was called to order when a board quorum was reached at 8:15 p.m. In attendance: Richard Buxton, David Casper, and Lisa Ridenour. Also in attendance: Miles Farmer and several members of the community.

II. Review and Adopt minutes

Board

David made a motion to approve the November minutes without changes. Lisa seconded and the motion was approved.

III. Public Comment

Board

There was a discussion of using part of the new tank reserve fund for other water system projects. Since these are restricted funds, they can't be used for other purposes without approval of the general membership. The Board will develop options to present at the next annual meeting.

IV. Water Report

a) Water operations report

Miles

Total treated water production for November (30 days) was 673,165 gallons and average daily production was 22,439 gallons. The average raw water turbidity for water entering the plant was 1.70 NTU and the average finished water turbidity was 0.044 NTU (.300 NTU is the maximum turbidity allowed by the state). Percent of demand satisfied by purchased water was 0%.

b) Treatment plant automation project

Miles

Miles and his team are still working to automate the day-to-day operations of the treatment plant. The new control panel was tested offsite and then installed at the plant. They ran conduit and wires and are currently connecting the wires to each of the analyzers. Once the connections are complete, onsite testing will continue.

c) Nitrification of the Montevina Pipeline

Miles

The most recent notice from the San Jose Water Company estimates that water treated with chloramine will start flowing in the Montevina pipeline early next year. The original estimate was November, but the date has been pushed back twice.

Miles and his team have completed installation of the nitrification control system to treat pipeline water before it enters our system. They are now in a testing period and will start pulling water (without chloramine) to test the electronics for the tank float system and the chlorine analyzers. When we're confident that the system is working as expected, the next step is to wait for the chloramine to start flowing and then test against the real thing.

d) Lead service line inventory

David / Miles

The State Water Resources Control Board notified the water company that we need to compile an inventory of service lines (between the main and the meter). This is part of California Senate Bill 1398 (September 2016) and we're expected to complete the inventory by the first of July 2018. They want to identify any service lines that may contain lead in the pipes or fittings. Miles and David will look at what is required and report back on a plan to compile the data.

e) State funds for water improvements

David

David is taking over the paperwork to apply for state funds and will have more to report next month.

V. Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for November were: \$1,000 to the Fire Safe Council for our annual contribution and \$852 for road signs and reflectors. No information about delinquent accounts.

b) Update on filing tax forms

Lisa

Tax form for 2008 is finished and ready to submit. Others are still under review by CPA Michael and should be ready to submit before the next meeting.

VI. Roads

a) Road projects report

Rich

Rich has been working on the Walla Walla drainage and Assiniboine grate projects. Most of the winter preparations are done, but will get more sandbags and patch up the road edges where needed.

b) Walla Walla project

Rich

Rich reported that A-1 Asphalt is scheduled for Tuesday or Wednesday of next week to do the paving. He is coordinating with Guy Furlo to do the drainage project on the same day. David made a motion to allocate funds not to exceed \$5,000 for the Walla Walla drainage work. The motion was seconded by Lisa and approved by all. Funds for the paving were approved previously.

c) Assiniboine grate project

Rich

Rich reported that Eric Corey is scheduled to be on site tomorrow (Friday) to remove the pavement and the old grate. Once the pavement is removed, the second phase is to patch the pavement and install the new grate. David made a motion to allocate \$3,200 to remove the old grate and funds not to exceed \$11,000 to install the new grate. The motion was seconded by Lisa and approved by all.

Rich will also talk to A-1 Asphalt about fixing the berm along Comanche Trail above Assiniboine and sealing the cracks in the pavement. David made a motion to allocate funds not to exceed \$2,000 to fix the berm. The motion was seconded by Lisa and approved by all.

d) Adding speed bumps and/or stop signs

Board

No updates this month.

VII. Playground / Clubhouse / Community

a) Park maintenance and cleanup

Rich

Brad met with maintenance workers for their initial cleanup. Four workers spent all day cleaning entrances, playground, and around the tanks. Brad is talking with them to create a schedule for ongoing visits.

VIII. Fire Safety

Board

No updates this month.

IX. Adjourn

David

Meeting adjourned at 10:38 p.m.

The next Board of Directors Meeting is scheduled for Thursday, January 11th at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.