

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

<http://www.chemeketapark.org>

Water Master: Tyler Boswell (408) 590-9715

Board of Directors Meeting, March 14, 2013

Officers & Directors	Phone	E-Mail
Linda Wallace, President	353-3980	lindalwallace@earthlink.net
Garry Shapiro, Vice-President/Water Projects	353-6068	garry@ni6t.com
David Casper, Secretary/Treasurer	353-9728	david@clancasper.net
Peter Bedworth, Roads (absent)	353-6069	peter.v.bedworth@lmco.com
Brad Hartzell, Fire Prevention/Maintenance	353-3668	bjhartzell@verizon.net
Sue Levy, Alternate (absent)	656-0813	sue.levy@lmco.com
Also Present		
Tyler Boswell, Water Operator	590-9715	
Lisa Ridenour, Bookkeeper/Collections	792-7762	gdrtax@gmail.com

Call to order – President Linda Wallace called the meeting to order at 8:13 PM.

Acceptance of the Minutes – Minutes from the February meeting were approved (Garry proposed, Linda second)

Finance report – Lisa submitted a financial report to the Board for the month of February, and there were no large expenses last month. There are currently twelve delinquent accounts (greater than 90 days past due) and the total amount due for these accounts is \$43,970.10. Of these accounts, four have been sent past-due notices, two have established payment plans, and the other six have water shut off and/or had a lien filed.

Board members met for a working session on February 28th to review budget numbers for the next fiscal year. Lisa presented the latest draft budget and the full Board discussed the numbers, suggesting changes. There will be another working session next month to finalize the budget. It looks likely that the Board will suggest a rate increase for next year, so David will work on getting the official notice in the mail by the end of March.

Water report – Treated water production for February was 1,362,300 gallons. Average daily production over 28 days was 48,654 gallons. The flow in Moody Gulch decreased through the month and is now flowing about 120% over online demand. The creek flow has continued to slow down for lack of rain events. If creek flow continues to slow down at the current rate without more rain events and demand picks up with the warmer days, Tyler projects that he may post conservation signs by mid-May.

During February the turbidity of raw water was stable due to the lack of rain events or significant runoff. Raw water turbidity ranged from 1.38 to 1.61 NTU and average finished water turbidity was 0.042 NTU (.300 NTU is the maximum turbidity allowed by the state). The plant has been running at 47% of capacity.

Brad and Tyler reported progress on the tank replacement project:

- Brad contacted Nate Merrill of American Ornamental Iron and finalized the quote for a new roof at \$14,973. He won't be able to start the working on the roof until mid-June with a completion date of June 30. Brad will work with Nate to finalize the date and see if he can shift things around to start earlier.
- Tyler contacted Carson Liners and got an updated quote. Lisa will cut a check for the deposit and send it out this week. Tyler will also call this week and order the roof hatch, air vent and gasket tape.
- Brad and Tyler outlined an expected timeline for this project:
 - Notification and signage along the road and park entrances – 2 to 3 weeks in advance
 - Remove brush in the area to clear working space – 2 days
 - Drain tank, switch pipes to isolate tank from the system – 2 days
 - Demolish existing roof and install new roof – 7 to 10 days
 - Install tank liner – 6 to 12 days

Garry and Dan Markey are working on the project to install a new tank on the company's land at the lower Ogallala entrance. They met to walk the site and had some preliminary discussions. Dan will present a plan to the Board at the next monthly meeting.

Roads report – Brad reported that one of the bollards at the intersection of Apache Trail and Walla Walla Trail was damaged. It looks like a pickup truck tried to get around the bollards by climbing the hill on the side of the road, but slid down into the bollard. These bollards were installed to prevent people from dumping trash from road down into the creek.

Clubhouse report – Linda reported that the Community Association has finalized plans to install an irrigation pipe to the planting beds at the playground entrance. This work will be done in the next couple of weeks.

Fire prevention report – Brad reported that the SCC Fire Safe Council published the schedule for brush chipping and pickup at the playground. He will make sure that the dates are posted at <http://www.chemeketapark.org>.

Other Issues – David reported on proposed Bylaw changes for presentation at the Annual Meeting in May. He will work on a final list of the top five changes and send it out to the Board for approval. The proposals will be mailed to the membership at the end of March in order to satisfy the notification requirements.

Linda adjourned the meeting at 11:45 PM

Respectfully submitted,
David Casper, Secretary